

# HSS Board

# COMMUNIQUÉ

## November 2021 Meeting

This communiqué highlights key discussions from the Health Support Services (HSS) Board meeting held on 4 November 2021.

### Key Discussion

The HSS Strategic Plan 2022-2024 town hall launch to all staff was held on 3 November 2021. It was great to have the opportunity to interact with staff and discuss the objectives and values of HSS and how these values will assist HSS in continuing to achieve our goal of supporting our customers to provide excellent health care.

Members of the HSS Executive attended the Board meeting to provide updates on major programs being delivered across the organisation, including the Human Resource Management Information System (HRMIS), HealthNext, Medical Imaging Replacement Program (MIRP), COVID-19 initiatives and VaccinateWA.

It is with a mix of regret and gratitude that the HSS Board Chair wishes to announce Jonathan Ford's resignation from the HSS Board.

The Board Chair would like to take this opportunity to thank Jonathan for his contribution to the inaugural HSS Board over the past year. Jonathan played a significant part in the development of the HSS Strategic Plan, and his involvement in the HSS Aboriginal workforce strategy has led to a more practical and progressive approach to increasing the number of First Nations people working in HSS.

HSS are grateful for Jonathan's valuable contribution and wish him all the best for his future endeavours, he will be greatly missed.

### Chief Executive's Update

The new Strategic Plan 2022-2024 was officially launched via four Town Hall sessions on Wednesday 3 November 2021. These Town Hall events will be complimented by local business unit and function level sessions led by Executives and Directors. A separate event with our customers and stakeholders is currently being scheduled for early December 2021.

Regarding the COVID-19 pandemic, work has commenced to prepare for borders re-opening in 2022 and a period of time in Western Australia that is being described by some as "living with COVID-19". There is a clear need for HSS to have a strategy and plan to prepare for this outcome and then continue to operate seamlessly throughout such a phase.

The Department of Health (DOH) has written to each Health Services Provider (HSP) providing support for a workforce uplift to prepare for borders re-opening. HSS is working with DOH and other organisations to finalise our approach to this activity.

Work has continued on the program to address the issues regarding site network security identified by the Office of Auditor General (OAG) that led to several customers receiving qualified opinions as part of their General Computer Controls (GCC) audits.

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### Key Decisions

At the recommendation of the Finance, Risk and Audit Committee, the Board approved the:

- The HSS Internal Audit Plan
- The Treasurer's Instruction 304 Alternative Arrangements
- The 2021-22 Section 40 Estimates
- Approved the contract variation for the provision of WACHS Wide Area Network connectivity and upgrade
- Approved the contract variation with Ascender Pay Pty Ltd to extend the expiry date to 2025
- Approved the contract variation for the WA Vaccine Management Solution

### Board Reports and Papers noted

The Board also received the following reports and papers for discussion and noting:

- Chief Executive's Report
- Chief Financial Officer's Report
- Performance Report
- Chief Information Officer's Report
- Program Delivery (HRMIS, HealthNext, MIRP) – Portfolio Dashboard & Program Updates
- People and Performance Committee Report
- Strategic Risk Management – COVID-19 reduces HSS' ability to operate
- Board Administration Report.

### Attendance

Mr Michael Walsh (Chair)  
Ms Margaret Pyrchla (Deputy Chair)  
Ms Yaso Ponnuthurai

Dr Rowan Ellis (via MS Teams)  
Ms Diana Forsyth  
Ms Amanda McKnight

Dr Paul Boyatzis  
Dr Con Phatouros  
Ms Cheryl Chan

### Standing Executive Invitees

Mr Robert Toms, Chief Executive  
Mr Sash Tomson, Chief Financial Officer  
Mr Ralph Bates, A/Executive Director, COVID-19  
Ms Carolyn Peel, A/Executive Director, Customer Experience  
Ms Alison Mann, A/Director, Office of the Chief Executive

### Next Meeting

The next meeting will be held on 2 December 2021 at 140 William Street, Perth WA 6000.

Mr Michael Walsh  
**Chair, Health Support Services Board**