



HSS Board Communiqué March 2022 Meeting

Key Discussion

The Board held a wide-ranging discussion regarding various topics across all HSS Business Units. This month, the HSS Finance Risk and Audit Committee provided their first update to the Board for 2022. This included recommending the Board approve the updated HSS Risk Management Framework which outlines how HSS manages operational and strategic risks.

A briefing was provided by the [Independent Governance Review Panel](#) regarding the terms of reference for the review, and the approach and issues identification work that will be undertaken. The Board welcomed the opportunity to hear from the panel and provide feedback as it related to HSS.

The HSS Strategy Implementation Plan and associated Key Performance Indicators were endorsed by the HSS Board. This document outlined all of the work packages HSS will implement in order to deliver on the [HSS Strategic Plan 2022-24](#).

Chief Executive's Update

This month's update focussed on the key achievements and issues across HSS in February 2022. These included:

- The operationalisation of the HSS COVID-19 Coordination Centre, whose focus is monitoring the daily impact of COVID-19 on HSS' workforce and performance.
- HSS' Service Level Agreement performance for January 2022.
- Progress of all major programs, including the mobilisation of the Human Resource Management Information System Program team for the implementation and delivery phase of the program.
- The commencement of the Annual Financial and General Computer Controls Audits by the Office of the Auditor General for the 2021-22 Financial Year.

Key Decisions

At the recommendation of the Finance, Risk and Audit Committee, the HSS Board approved the:

- HSS Internal Audit Plan 2021-22.
- HSS Risk Management Framework.

In addition, the HSS Board approved the execution of two Memoranda of Understanding for office accommodation.

Board Reports and Papers noted

The Board also received the following reports and papers for discussion and noting:

- Chief Financial Officer's Report
- Performance Report
- Chief Information Officer's Report
- Program Delivery Report
- Board Administration Report.

Attendance (via Teams)

Mr Michael Walsh (Chair)
Ms Margaret Pырchla (Deputy Chair)
Ms Yaso Ponnuthurai

Ms Cheryl Chan
Ms Diana Forsyth
Ms Amanda McKnight

Dr Paul Boyatzis
Dr Con Phatouros

Apologies

Dr Rowan Ellis

Standing Executive Invitees

Mr Robert Toms, Chief Executive
Mr Sash Tomson, Chief Financial Officer
Mr Ralph Bates, A/Executive Director, COVID-19
Ms Carolyn Peel, A/Executive Director, Customer Experience
Ms Emily Pestell, Director, Office of the Chief Executive

Next Meeting

The next meeting will be held on 7 April 2022 at 140 William Street, Perth WA 6000.

Mr Michael Walsh
Chair, Health Support Services Board