

# HSS Board COMMUNIQUÉ

## July 2021 Meeting

This communiqué highlights key discussions from the Health Support Services (HSS) Board meeting held on 1 July 2021.

The HSS Board meeting was streamlined and conducted digitally due to the recent four-day COVID-19 lockdown that was in place across the Perth metropolitan and Peel region.

### Key Discussion

Members of the HSS Executive attended the meeting to provide updates on the major programs being delivered across the organisation, including the Human Resource Management Information System (HRMIS), HealthNext, Medical Imaging Replacement Program (MIRP) and, COVID-19 initiatives and VaccinateWA.

The Voluntary Assisted Dying (VAD) project was discussed, including the successful second release of the system coinciding with the legislation coming into force on the day of the Board meeting.

The HSS Transformation and Strategy team working on the Strategic Plan gave an update as to the progress of the plan and confirmed the next steps in the process.

### Chief Executive's Update

During May 2021 the WA Premier announced that a \$2.1M COVID PPE Donation would be sent from WA to India, Sri Lanka and Nepal. HSS responded to the announcement and delivered the requested PPE to the airport for onward transporting to the recipient countries.

HSS have been assisting the Department of Health, Department of Justice and Department of Premier and Cabinet in the reading and passing of The Protection of Information (Entry Registration information relating to COVID 19 and other infectious diseases) Bill 2021 which is currently progressing through parliament.

HSS Service Level Agreement (SLA) performance was 79%, against a target of 80% with 27 of 34 KPIs achieved.

As at 18 June 2021 SafeWA has recorded over 250.8 million scan events since contact registration became mandatory on 5 December 2020, with 78.1k business and 1.95M individuals registered.

### Key Decisions

At the recommendation of the Finance, Risk and Audit Committee, the Board approved the:

- HSS Internal Audit Plan 2021-22; and
- Strategic Risk presentations proposal.

### Board Reports and Papers noted

The Board also received the following reports and papers for discussion and noting:

- HSS Strategic Plan Progress
- FY2021-22 Service Level Agreements
- Annual Compliance Review

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- Chief Executive's Report
- Chief Information Officer's Report
- Program Delivery (HRMIS, HealthNext, MIRP, VAD) – Portfolio Dashboard & Program Updates
- Chief Financial Officer's Report
- Performance Report
- Finance, Risk & Audit Committee Report
- Board Administration Report.

### Attendance via Microsoft Teams

Mr Michael Walsh (Chair)  
Ms Margaret Pyrchla (Deputy Chair)  
Dr Paul Boyatzis  
Ms Cheryl Chan

Dr Rowan Ellis  
Ms Diana Forsyth  
Ms Amanda McKnight

Mr Jonathan Ford  
Dr Con Phatouros  
Ms Yaso Ponnuthurai

### Standing Executive Invitees

Mr Robert Toms, Chief Executive  
Mr Sash Tomson, Chief Financial Officer  
Ms Carolyn Peel, A/Executive Director, Customer Experience  
Ms Alison Mann, A/Director, Office of the Chief Executive

### Next Meeting

The next meeting will be held on 5 August 2021 at 140 William Street, Perth WA 6000.

Mr Michael Walsh  
**Chair, Health Support Services Board**