

# Communiqué

## Health Support Services Board



This Communiqué highlights key discussions from the recent HSS Board meeting.

### 1 May 2025

The May 2025 meeting was held at the State Distribution Centre (SDC), our HSS warehouse in Jandakot. The Board was pleased to welcome Dr Shirley Bowen, Director General, Department of Health, to her first visit to the HSS warehouse facilities.

Following an opening address to the Board, Dr Bowen was given a tour of the Jandakot Distribution Centre (JDC), including a demonstration of the Vertical Lift Machine (VLM). The VLM has enhanced the warehouse's capabilities by optimising and securing storage, as well as automating and accelerating operations.



The Board enjoyed morning tea with our employees at SDC and took the opportunity to congratulate the team on the achievement of being two years LTI free! Many thanks to Justin Rapanaro, Cameron Davis, Victoria Arrowsmith, Paula Cullen, and the Warehouse & Logistics Facilities team for facilitating this visit.



On 10 April 2025 the HSS Board and Executive team held a Risk Workshop and Planning Day, where we reviewed HSS' Strategic Risks and Risk Appetite and discussed ways to better engage with key stakeholders. Trent Bartlett, an AICD faculty member with over 30 years of experience in

corporate governance gave an insightful presentation to the group. Thank you to the Office of the CE Governance, Risk and Compliance team for their excellent facilitation of the event, with input from the Transformation and Strategy team.

## Key Matters for Discussion

Other key discussions at this month's meeting included updates on HSS' current financial performance, progress on the Human Resource Management Information System (HRMIS) program, and strategic ICT initiatives and operational improvements. The Board also received updates on System Level Roles and Responsibilities, the ICT Delivery Framework Plan, and the Delivery Model and Governance Structure for the Digital Facilities Architecture Team as well as the report from the Finance, Risk and Audit Committee meeting held in April 2025.

## A/Chief Executive's Update

The A/Chief Executive provided an update on the operational priorities, key achievements and issues across HSS during April 2025.

## Summary of Standing Items for Discussion and Noting

The Board received the following reports and papers for discussion and/or noting:

- A/Chief Executive's Report
- Chief Financial Officer's Report
- A/Chief Information Officer's Report
- DMR/EMR Report
- Program Delivery Report
- Board Administration Report

## Attendance

Ms Margaret Pyrchla (Board Chair)	Dr Paul Boyatzis	Ms Pina Caffarelli
Dr Con Phatouros (Deputy Chair)	Ms Yaso Ponnuthurai	Dr Aron Chakera
Mr Giles Nunis	Mr Peter Mott	

## Apologies

Dr Rowan Ellis – LOA	Ms Amanda McKnight
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## Standing Executive Invitees

Mr Scott Goder, A/Chief Executive  
Mr Sam Matyear, A/Director, Office of the Chief Executive  
Mr Sash Tomson, Chief Financial Officer  
Mr Anthony Lenzarini, A/Chief Information Officer  
Ms Julie Mount, A/Executive Director, Program Delivery  
Mr John Forsythe, Executive Director, EMR  
Mr Ralph Bates, Executive Director, HRMIS

## Next Meeting

The next meeting will be held on 5 June 2025 at 140 William Street, Perth WA 6000.

Ms Margaret Pyrchla  
**Chair, Health Support Services Board**